



**FOR PUBLICATION**

**DERBYSHIRE COUNTY COUNCIL**

**CABINET**

**9 September 2021**

**The Forward Plan**

**Report of the Managing Executive Director**

**(Corporate Services & Budget)**

**1. Divisions Affected**

1.1 County-wide

**2. Key Decision**

2.1 This is not a Key Decision

**3. Purpose**

3.1 To present the Executive's Forward Plan for the period 1 August – 30 November and provide an opportunity for Cabinet to comment on future decisions for inclusion in the forthcoming Forward Plan.

**4. Information and Analysis**

4.1 An independent review of the Council's Scrutiny function was undertaken in 2020 by the Centre for Governance and Scrutiny. The report commented upon several areas, including the proposal for a Forward Plan which looks to the future, for a period longer than the statutory requirement.

- 4.2 It was believed that such a Forward Plan would enable the four Improvement and Scrutiny Committees to prepare better informed work programmes. This will equally apply to the work programme of the new Improvement and Scrutiny Committee – Climate Change, Biodiversity and Carbon Reduction.
- 4.3 It has been agreed that a four-month rolling Forward Plan be considered by CMT and then by Cabinet monthly. This approach should improve planning and horizon-scanning.
- 4.4 In the interests of effective coordination and public transparency, the Forward Plan includes any item that is likely to require an Executive decision of Cabinet or Cabinet Member whether a key decision or not. The Forward Plan covers the forthcoming 4 months and will be updated on a rolling monthly basis. All items have been discussed and approved by the Corporate Management Team.
- 4.5 The Forward Plan is ultimately the responsibility of the Leader and Cabinet as it contains executive business due for decision. A copy of the Forward Plan covering the period 1 August – 30 November is attached at Appendix 2. This document was originally published on 11 August to comply with the requirements to give 28 days' notice of key decisions to be considered at the 9 September Cabinet meeting.

## **5. Consultation**

- 5.1 There is no requirement to consult in relation to the preparation of the Forward Plan.

## **6. Alternative Options Considered**

- 6.1 Cabinet could decide not to agree with any of the items that are suggested for inclusion in the Plan. This would then be referred to the Corporate Management Team.
- 6.2 Cabinet could decide to move the date for consideration of any item provided the requirement to give at least 28 days' notice of a key decision is met.

## **7. Implications**

- 7.1 Appendix 1 sets out the relevant implications considered in the preparation of the report.

## **8. Background Papers**

8.1 The Scrutiny Review 2020.

## **9. Appendices**

9.1 Appendix 1 - Implications

9.2 Appendix 2 - The Forward Plan for the period 1 August to 30 November 2021

## **10. Recommendation**

10.1 That Cabinet notes the contents of the Forward Plan attached at Appendix 2 and comments on future decisions for inclusion in the Forward Plan, where appropriate.

## **11. Reasons for Recommendation**

11.1 To promote the items that are due for decision by Derbyshire County Council's Executive during the forthcoming four-month period.

11.2 Whilst the Forward Plan cannot be an exhaustive list of all future decisions, to ensure as far as possible that the Forward Plan gives an indication of those decisions which it is known the executive will need to consider in the coming period and can therefore be used as a planning tool for managing the work programme of the executive and Improvement and Scrutiny Committees.

## **12. Is it necessary to waive the call-in period?**

12.1 No

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## **Implications**

### **Financial**

1.1 None directly arising from this report.

### **Legal**

2.1 The Council is required by law to give to give 28 days' notice of key decisions that are scheduled to be taken by the Executive. A key decision is one which is financially significant, in terms of spending or savings, for the service or function concerned (more than £500,000), or which will have a significant impact on communities, in two or more divisions in the County. This legal obligation is discharged by including the necessary information in the 'Forward Plan'.

2.2 There is no legal requirement to have a four-month rolling Forward Plan, however it is good practice to do so to support effective work programmes for the executive and scrutiny functions.

### **Human Resources**

3.1 None directly arising from this report.

### **Information Technology**

4.1 None directly arising from this report.

### **Equalities Impact**

5.1 None directly arising from this report.

### **Corporate objectives and priorities for change**

6.1 The Forward Plan will include future decisions which support the Council's corporate objectives and delivery of the Council Plan priorities and deliverables.

### **Other (for example, Health and Safety, Environmental Sustainability, Property and Asset Management, Risk Management and Safeguarding)**

7.1 None directly arising from this report.



## **FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 AUGUST 2021 TO 30 NOVEMBER 2021**

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

- (1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or
- (2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment
Councillor Kewal Athwal	Cabinet Member for Highways Assets and Transport
Councillor Julie Patten	Cabinet Member for Children's Services and Safeguarding
Councillor Alex Dale	Cabinet Member for Education

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker.

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available please email Democratic Services at [democratic.services@derbyshire.gov.uk](mailto:democratic.services@derbyshire.gov.uk)

Subject: Memorial Planting Scheme

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	9 September 2021
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Infrastructure and Environment
Documents to be submitted to the decision maker	Report of the Executive Director – Place
Lead Officer	Richard Taylor – Head of Countryside Service Email: <a href="mailto:Richard.Taylor@derbyshire.gov.uk">Richard.Taylor@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Loan to Great British Car Journey (GBCJ) - EXEMPT

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	9 September 2021
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Director of Finance & ICT
Lead Officer	Peter Handford e-mail <a href="mailto:peter.handford@derbyshire.gov.uk">peter.handford@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources/Places

Subject: Director of Public Health Annual Report

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Director of Public Health
Lead Officer	Ellen Langton e-mail <a href="mailto:ellen.langton@derbyshire.gov.uk">ellen.langton@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Health

Subject: The Future of Direct Care Homes for Older People

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Adult Care
Documents to be submitted to the	Report of the Executive Director of Adult

decision maker Social Care and Health  
Lead Officer Simon Stevens  
e-mail [simon.stevens@derbyshire.gov.uk](mailto:simon.stevens@derbyshire.gov.uk)  
Improvement and Scrutiny Committee People

**Subject: Rural Gigabit Voucher “Top Up” Scheme**

Is this a key decision? Yes  
Date notice of key decision published 11 August 2021  
Date decision to be made 9 September 2021  
Decision to be taken by Cabinet  
Relevant Cabinet portfolio Infrastructure and Environment  
Documents to be submitted to the Report of the Executive Director – Place  
decision maker  
Lead Officer Andrew Globe – Acting Project Manager  
Email: [Andrew.Globe@derbyshire.gov.uk](mailto:Andrew.Globe@derbyshire.gov.uk)  
Improvement and Scrutiny Committee Places

**Subject: Vision Derbyshire – Phase 4 Implementation Proposals**

Is this a key decision? Yes  
Date notice of key decision published 11 August 2021  
Date decision to be made 9 September 2021  
Decision maker Cabinet  
Relevant Cabinet portfolio Strategic Leadership, Culture, Tourism &  
Climate Change  
Documents to be submitted to the Report of the Managing Executive Director  
decision maker  
Lead Officer Sarah Eaton  
e-mail [sarah.eaton@derbyshire.gov.uk](mailto:sarah.eaton@derbyshire.gov.uk)  
Improvement and Scrutiny Committee Resources

**Subject: Direct Care Homes for Older People: Essential Works Programme**

Is this a key decision? Yes  
Date notice of key decision published 30 June 2021  
Date decision to be made 9 September 2021  
Decision maker Cabinet  
Relevant Cabinet portfolio Adult Care  
Documents to be submitted to the Report of the Executive Director – Adult  
decision maker Social Care & Health  
Lead Officer Robert Moore  
e-mail [robert.moore@derbyshire.gov.uk](mailto:robert.moore@derbyshire.gov.uk)  
Improvement and Scrutiny Committee People

Subject: Financial Strategy

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Peter Handford e-mail <a href="mailto:peter.handford@derbyshire.gov.uk">peter.handford@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Award of Grant Funding to Derby County FC Community Trust and Chesterfield FC Community Trust for Adult Tier 2 Weight Management Services

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Director of Public Health
Lead Officer	Darran West e-mail <a href="mailto:darran.west@derbyshire.gov.uk">darran.west@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Health

Subject: Project Management within Corporate Property - EXEMPT

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Stuart Knight – Interim Property Programme Director e-mail <a href="mailto:stuart.knight@derbyshire.gov.uk">stuart.knight@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Prevent and Channel duties and proposed amendments to the Constitution

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	9 September 2021
Decision maker	Cabinet



Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Christine Flinton e-mail <a href="mailto:christine.flinton@derbyshire.gov.uk">christine.flinton@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Urgent Decision taken by the Managing Executive Director and approval for participation in Afghan Local Employed Staff (LES) re-location scheme

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Christine Flinton e-mail <a href="mailto:christine.flinton@derbyshire.gov.uk">christine.flinton@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Use of ESPO Estates Management Professional Services Framework - EXEMPT

Is this a key decision?	Yes
Date notice of key decision published	9 June 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget
Documents to be submitted to the decision maker	Report of the Director of Property
Lead Officer	Richard Mottram e-mail <a href="mailto:richard.mottram@derbyshire.gov.uk">richard.mottram@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Quarter 1 Council Plan Performance and budget update

Is this a key decision?	Yes
Date notice of key decision published	13 May 2021
Date decision to be made	9 September 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Managing Executive Director and Director of Finance & ICT
Lead Officer	Emma Alexander – Managing Executive Director e-mail <a href="mailto:emma.alexander@derbyshire.gov.uk">emma.alexander@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Enhanced Partnership Arrangement for Bus Services and Measures Proposed in the Bus Service Improvement Plan

Is this a key decision?	Yes
Date notice of key decision published	30 June 2021
Date decision to be made	14 October 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Highways Assets & Transport
Documents to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Chris Hegarty – Project Officer e-mail <a href="mailto:chris.hegarty@derbyshire.gov.uk">chris.hegarty@derbyshire.gov.uk</a>

Subject: Single Use Plastics Policy

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	14 October 2021
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism and Climate Change
Documents to be submitted to the decision maker	Joint Report of Executive Director – Adult Social Care and Health and the Managing Executive Director - Commissioning Communities and Policy
Lead Officer	Caroline Toplis – Programme Manager – Climate Change Email: <a href="mailto:Caroline.Toplis@derbyshire.gov.uk">Caroline.Toplis@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Climate Change, Biodiversity and carbon Reduction

Subject: Voluntary and Community Sector Review Proposals for 12 week consultation. Framework for new grant funding approach

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	14 October 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Sarah Eaton e-mail <a href="mailto:sarah.eaton@derbyshire.gov.uk">sarah.eaton@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Local Government and Social Care Ombudsman – Annual Review

Is this a key decision?	No
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Date notice of key decision published	n/a
Date decision to be made	14 October 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Deputy Leader and Cabinet Member for Corporate Services & Budget
Documents to be submitted to the decision maker	Report of the Managing Executive Director
Lead Officer	Paul Peat Email: <a href="mailto:paul.peat@derbyshire.gov.uk">paul.peat@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

**Subject: The Carers Information, Advice, Assessment & Support Service contract extension - EXEMPT**

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	14 October 2021
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Adult Care
Documents to be submitted to the decision maker	Executive Director Adult Social Care and Health
Lead Officer	Julie Cole – Contracts Manager Email: <a href="mailto:julie.cole@derbyshire.gov.uk">julie.cole@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People

**Subject: Climate Change Strategy and Action Plan**

Is this a key decision?	Yes
Date notice of key decision published	11 August 2021
Date decision to be made	14 October 2021
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Executive Director – Adult Social Care and Health
Lead Officer	Caroline Toplis – Programme Manager – Climate Change Email: <a href="mailto:Caroline.Toplis@derbyshire.gov.uk">Caroline.Toplis@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Climate Change, Biodiversity and carbon Reduction

**Subject: Whistleblowing Policy**

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	18 November 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget

Documents to be submitted to the decision maker Lead Officer	Report of the Managing Executive Director  Helen Barrington – Director of Legal & Democratic Services e-mail <a href="mailto:helen.barrington@derbyshire.gov.uk">helen.barrington@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Quarter 2 Council Plan Performance and budget update

Is this a key decision?	Yes
Date notice of key decision published	13 May 2021
Date decision to be made	9 December 2021
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker Lead Officer	Report of the Managing Executive Director and Director of Finance & ICT Emma Alexander – Managing Executive Director e-mail <a href="mailto:emma.alexander@derbyshire.gov.uk">emma.alexander@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject; Budget Consultation

Is this a key decision?	Yes
Date notice of key decision published	13 May 2021
Date decision to be made	20 January 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker Lead Officer	Report of the Director of Finance & ICT  Peter Handford e-mail <a href="mailto:peter.handford@derbyshire.gov.uk">peter.handford@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Revenue Budget Report 2022-23

Is this a key decision?	Yes
Date notice of key decision published	13 May 2021
Date decision to be made	20 January 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Director of Finance & ICT

Lead Officer Peter Handford  
e-mail [peter.handford@derbyshire.gov.uk](mailto:peter.handford@derbyshire.gov.uk)  
Improvement and Scrutiny Committee Resources

Subject: Capital Programme Approvals, Treasury Management and Capital Strategy

Is this a key decision? Yes  
Date notice of key decision published 13 May 2021  
Date decision to be made 20 January 2022  
Decision maker Cabinet  
Relevant Cabinet portfolio Strategic Leadership, Culture, Tourism & Climate Change  
Documents to be submitted to the decision maker Report of the Managing Executive Director and Director of Finance & ICT  
Lead Officer Peter Handford  
e-mail [peter.handford@derbyshire.gov.uk](mailto:peter.handford@derbyshire.gov.uk)  
Improvement and Scrutiny Committee Resources

Subject: Quarter 3 Council Plan Performance and budget update

Is this a key decision? Yes  
Date notice of key decision published 13 May 2021  
Date decision to be made 10 March 2022  
Decision maker Cabinet  
Relevant Cabinet portfolio Strategic Leadership, Culture, Tourism & Climate Change  
Documents to be submitted to the decision maker Report of the Managing Executive Director and Director of Finance & ICT  
Lead Officer Emma Alexander – Managing Executive Director  
e-mail [emma.alexander@derbyshire.gov.uk](mailto:emma.alexander@derbyshire.gov.uk)  
Improvement and Scrutiny Committee Resources