

**Agenda Item No 6(c)**

**DERBYSHIRE COUNTY COUNCIL**

**CABINET**

**11 February 2021**

**Report of the Managing Executive Director, Commissioning,  
Communities and Policy**

**CONTRACT FOR CCP043  
SUPPLY OF ICT HARDWARE, ACCESSORIES AND ASSOCIATED  
SERVICES  
(CORPORATE SERVICES)**

**1 Purpose of the Report**

To seek Cabinet approval under Protocol 2a of the Councils Financial Regulations to use a Crown Commercial Services (CCS) framework agreement (RM6068 – Technology Products & Associated Services) for the supply of ICT Hardware, Accessories and Associated Services.

**2 Information & Analysis**

The current contract with XMA Ltd for ICT Hardware (EA16 e-Auction) commenced on 1 June 2016. This was procured via a CCS Framework (RM1054 - eA#16) for a period of 2 years with an option to extend annually for a further 2 years. The awarded value of the contract was £2,384,033.

The Council has used the CCS Framework for the supply of ICT Hardware including but not limited to the following:

- Laptops;
- Hybrids;
- Tablets; and
- Monitors

The supply of ICT Hardware is fundamental for users across the Council to enable them to work flexibly and efficiently.

An option to extend the existing contract was undertaken in May 2020. This was due to the impact of Covid-19 as the procurement being carried out was unable to be completed as resources were diverted to priority areas in response to the pandemic. Therefore, the Council now needs to go to procure a new contract, as there are no more available options to extend the contract.

The new contract will commence as soon as possible, approximately May/June 2021 for a period of 2 years with an option to extend annually for a further 2 years.

The benefits of a CSS Framework are as follows:

- Being able to purchase from any supplier within the Framework,
- A robust contract with Framework terms and conditions will be in place, which is similar to the one that the Council are currently operating under;
- There will be a continuation of a guaranteed supply of ICT Hardware;
- The Council has access to competitive pricing and access to a wide range of available products and suppliers through mini competitions; and
- Reduced timescales for the re-procurement to ensure a continuity of supply of ICT Hardware.

A business case for use of the CCS framework has been approved by the Director of Finance & ICT and the Director of Legal Services. The award of the contract via the CCS framework is a matter which is delegated to the Managing Executive Director, Commissioning, Communities and Policy in accordance with Protocol 2B of the Council's Financial Regulations.

### 3 Financial Considerations

The spend on the current contract (as at 26/11/2020) is as follows:

<b>ICT Hardware Contract Overall Spend - Over Awarded Limit</b>	
Current Contract Extension - Approved Spend	£929,149.00
Actual Spend	£356,357.38
<b>Total Approved Spend Remaining</b>	<b>£572,791.62</b>
<b>Percentage Approved Spend Remaining</b>	<b>61%</b>

The table below shows the predicted spend required for the new contract term based on current spend trends;

<b>Predicted Contract Value</b>	
Spend Year 1	£1,120,850.90
Spend Year 2	£1,120,850.90
Spend Year 3	£1,120,850.90
Spend Year 4	£1,120,850.90
<b>Overall Projected Contract Value</b>	<b>£4,483,403.60</b>

Funding for the replacement ICT equipment will be met from the central ICT equipment budget. Funding for growth and new ICT requirements will be identified by individual project proposals and funded from service budgets.

#### **4 Legal Considerations**

The Director of Legal Services is satisfied that on the basis of the information contained in the report it is appropriate to use the Crown Commercial Services Framework RM6068 which has replaced RM1054. The Director of Legal Services will advise further in relation to the terms and conditions of the call off contract.

#### **5 Social Value Considerations**

Social Value criteria have been included in the evaluation process that CCS have carried out to select suppliers for this framework agreement.

#### **6 Other Considerations**

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality of opportunity, human rights, personnel, environmental, health, property and transport considerations.

#### **7 Background Papers**

Yes – Supporting Protocol 2a Business Case.

#### **8 Key Decision**

Yes.

#### **9 Call-In (Is it necessary to waive the call in period)**

No.

#### **10 Officer's Recommendation**

That Cabinet approves the use of the Crown Commercial Services Framework (RM6068 – Technology Products Lot 2) to award a contract for 2 years with an option to extend annually for a further 2 years.

EMMA ALEXANDER

Managing Executive Director  
Commissioning, Communities and Policy