

## APPENDIX 6 – CORPORATE SERVICES AND BUDGET

### FINANCE PORTFOLIO DASHBOARD 2024-25 – Corporate Services and Budget

Portfolio:	Corporate Services and Budget
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Year:	2024-25
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Period:	6 (Quarter 2)
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Summary	£m
Net Controllable Budget:	71.694
Forecast Net Expenditure	72.474
Forecast (Under) / Over Spend	0.779

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Area	Net Budget	Full Year Forecast	Forecast (Under) / Over spend	Narrative
	£m	£m	£m	
Finance	12.447	12.703	0.256	Financial Management is currently forecasting an overspend of £0.230m. This is due to introduction of a revised charging policy is Adult Social Care which has resulted in the finance teams working at 100% capacity and incurring overtime to complete the additional financial assessments. This has also meant that the vacancy factor is not being met.
Digital	13.534	13.977	0.444	Digital Services are currently holding a number of vacancies. This underspend is net of a one-off saving of £0.590m and a 3% vacancy factor of £0.179m. This is offset by a forecast overspend on contracted application and software costs of £1.771m. It is planned that £0.380m of reserves and £0.475m of capital funding will be used to bring this overspend down in year to £0.916m.

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People Organisation & Change	8.005	7.539	(0.466)	The underspend is due to a large number of vacancies being held within the department along with tighter cost control measures.
Corporate	0.321	0.256	(0.066)	Additional income not as high as predicted at Q1.
Legal Services	7.835	7.428	(0.407)	The Legal Department is holding a number of vacancies and reducing its spend on locum use as a means of cost control in year resulting in an underspend of £0.300m. Business Services are currently forecasting an underspend of £0.145m due to increase recharges.
Members	1.783	1.746	(0.037)	Underspends are not material but relate to tighter cost control measures.
Miscellaneous	1.448	1.426	(0.022)	The underspend relates to additional ad-hoc income being received.
Property	23.204	24.454	1.250	The Property Division is currently running with a known structural budget deficit of £1.9m for which a service pressure has been submitted. The position has improved since Q1 due to savings on energy costs and from disposals and the holding of vacancies. The

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				overspend is principally made up of costs exceeding budget for the Industrial Units (£495k) and excess spend in the Core Property Division relating to redundancy costs and reduced income from the DFG.
Transformation	3.116	2.944	(0.173)	Underspend is related to large levels of vacancies being held both in Startegy & Policy and Project Management and Transformation.
<b>TOTAL</b>	<b>71.694</b>	<b>72.474</b>	<b>0.779</b>	

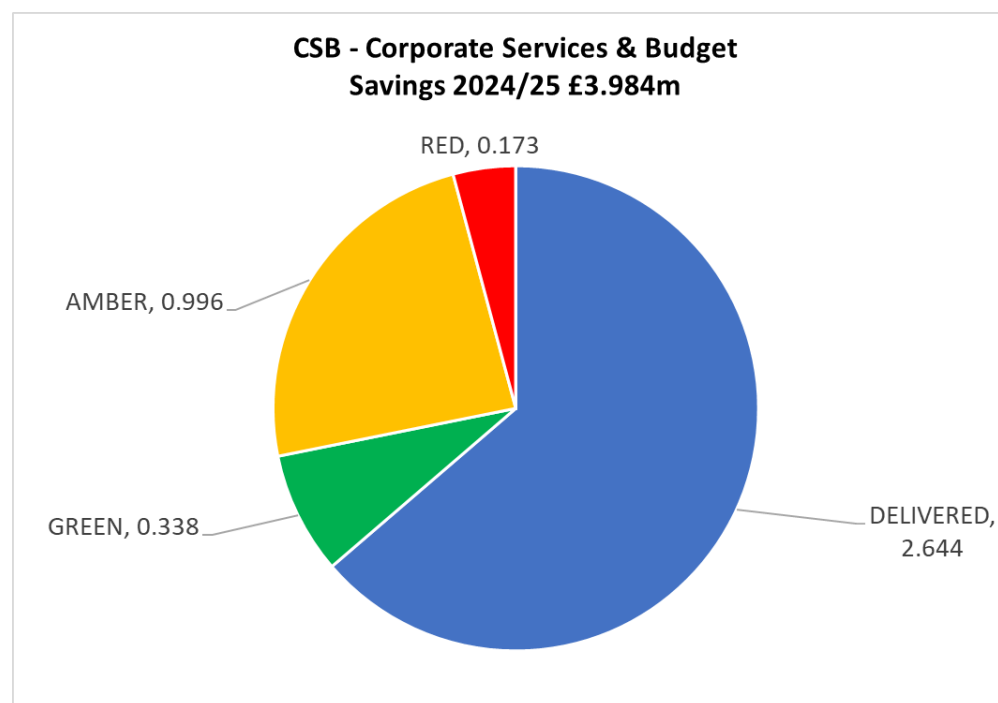
Use of Reserves included in budget/forecast	£m	Reserve Name
		0.380
	0.128	Corporate Feasibility Reserves (Property)
	0.040	Planned Maintenance Reserve (Property)
	0.825	Decommissioning Dilapidation & Relocations (Property)
	0.965	Demolitions (Property)
	0.297	Property Feasibility (Property)
	0.090	Climate Change Reserve (Held by Place)

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Key assumptions, risks and opportunities	Area	Narrative
	Property	Maintenance Service forecast to break-even, there has been a deficit in the previous 2 financial years. Overhead recovery rates have been increased to ensure full recovery. This forecast needs careful monitoring to ensure overheads continue to be fully absorbed in order to deliver this year end forecast position. The financial model is currently under revision, pending decision and the outcome is not yet fully known.
	Property	Building Maintenance budget is forecast to break even. However the demand for emergency repairs and winter pressures are difficult to predict and the forecast position is also dependent upon the Maintenance Service successfully achieving a year end break-even position, since any deficit incurred would be charged to this budget.
	Digital Services	An assumption has been made that Microsoft Server Cloud Enrolment will be capitalised but this has not been confirmed.

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BUDGET SAVINGS 2024-25	
2024/25 Savings £m	£m
<b>TARGET</b>	<b>3.984</b>
<b>DELIVERED</b>	<b>2.644</b>
<b>GREEN</b>	<b>0.338</b>
<b>AMBER</b>	<b>0.996</b>
<b>RED</b>	<b>0.173</b>
<b>TOTAL</b>	<b>4.151</b>



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**DEBT POSITION**

Aged Debt profile	0-30 Days	31-365 Days	1-2 Years	2-3 Years	3-4 Years	Over 4 Year	Total
	£m	£m	£m	£m	£m	£m	£m
Amount	3.128	1.657	0.725	0.079	0.015	0.097	5.701
Percent	54.9%	29.1%	12.7%	1.4%	0.3%	1.7%	100.0%

Un-invoiced Debt	<b>£m</b> 0.000
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Debt Write-off:	<b>£m</b> 0.020
In Year to:	30/09/2024

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### CHARGED FOR SERVICES

### FULLY TRADED AREAS

‘Fully traded’ trading areas are separately identifiable and have a net controllable budget of £0, i.e. there is an expectation that on average all the controllable expenditure within this area will be funded from **external** income.

Service Area	Trading Area	Projected Gross Controllable Expenditure (£m)	Projected Gross Controllable Income (£m) (External)	Forecast (Deficit) / Contribution to General Overheads (£m)	<i>External Income from Non-DCC Schools</i>	<i>Income from other external sources</i>
Digital	IT Support Services	0.700	0.712	0.012	0.006	
HR	Schools Advisory Service	0.443	0.495	0.052	0.001	0.050
Corporate Property	Direct Service Organisation Operations	0.330	0.330	0.000	0.165	0.165
Finance	Finance School Support Team	0.000	0.404	0.404		



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<b>PARTIALLY TRADED AREAS</b>						
‘Partially traded’ trading areas do not have a net controllable budget of £0, but they do receive income from external entities which contributes to funding some of the discretionary services they provide.						
Service Area	Trading Area	Budgeted Income Target (£m)	Projected Actual Income (£m)	Forecast Excess/ (Shortfall) compared to Target (£m)	<i>External Income from Non-DCC Schools</i>	<i>Income from other external sources</i>
Property	Asset Optimisation (Property Running Costs)	0.571	0.768	0.197	0.181	0.587
Property	Industrial Development	1.792	1.773	(0.019)		1.773
Property	Estates	0.105	0.676	0.571		0.676
Property	Disability Design Team (DFG agency fees)	0.160	0.160	0.000		0.160
Property	Energy Management: Commissioning Fees	0.057	0.057	0.000		0.057
Property	Energy Management:	0.010	0.010	0.000	0.003	

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	Display Energy Certificates					
Property	Energy Management: Fire & Rescue Svc Database Mgt	0.006	0.006	0.000		0.006
Property	Surveyors Fees	0.025	0.033	0.008		0.033
POC	Occupational Health Services	0.072	0.133	0.061	0.021	0.032
POC	Learning & Development	0.129	0.119	(0.010)	0.057	
POC	H&S	0.106	0.122	0.016	0.071	
POC	Payroll Services	0.424	0.424	0.000	0.046	0.104
Finance & ICT	Exchequer	0.320	0.233	(0.087)		
Legal and Democratic	Legal Services	0.506	0.415	(0.091)	0.050	0.215