

**DERBYSHIRE COUNTY COUNCIL**

**CABINET MEMBER FOR STRATEGIC LEADERSHIP,  
CULTURE AND TOURISM**

**23 January 2020**

**Joint Report of the Executive Director of Commissioning, Communities  
and Policy, the Executive Director of Economy, Transport and  
Environment and the Director of Finance & ICT**

**BUDGET MONITORING 2019-20 – PERIOD 7  
(as at 31 October 2019)**

**1 Purpose of the Report**

To provide the Cabinet Member with an update of the Revenue Budget monitoring position of the Strategic Leadership, Culture and Tourism (SLCT) portfolio for 2019-20 up to the end of October 2019. (Period 7).

**2 Information and Analysis**

**2.1 Forecast Summary**

The net controllable budget for the SLCT portfolio is £12.825m.

The Revenue Budget Monitoring Statement prepared at period 7 indicates that there is a projected year-end underspend of £0.256m.

The significant areas which make up this projection are shown in the table below:

	Controllable Budget £m	Full Year Forecast £m	Forecasted (under)/over Spend £m
<b>COMMISSIONING, COMMUNITIES AND POLICY</b>			
Call Derbyshire	1.987	1.853	-0.134
Policy	1.938	1.762	-0.176
Communications	1.000	0.928	-0.072
Libraries	7.113	7.233	0.120
<b>TOTAL CCP</b>	<b>12.038</b>	<b>11.776</b>	<b>-0.262</b>
<b>ECONOMY, TRANSPORT AND ENVIRONMENT</b>			
Conservation	0.574	0.637	0.063
Tourism & Twinning	0.213	0.156	-0.057
<b>TOTAL ETE</b>	<b>0.787</b>	<b>0.793</b>	<b>0.006</b>
<b>TOTAL Portfolio</b>	<b>12.825</b>	<b>12.569</b>	<b>-0.256</b>
<b>Total After Use of Reserves</b>	<b>12.825</b>	<b>12.569</b>	<b>-0.256</b>

## 2.2 Key Variances

### 2.2.1 Communications. underspend £0.072m

The main underspend relates to:

Your Derbyshire – 3 copies per year instead of 4	£0.027m
IT Hardware & Software – procurement of new contracts using the Derbyshire Framework	£0.045m

### 2.2.2 Policy and Research. Underspend £0.176m

Underspends relate to:

Temporary vacancy in Performance Management which has been advertised but is unlikely to be filled before April 2020.	£0.030m
Voluntary Community Sector grants – CVP Bolsover closure. A new CVP is to be set up in 2020/21 due to new funding Streams.	£0.015m
Vacancy control to achieve savings targets	£0.131m

### 2.2.3 Call Derbyshire. Underspend £0.134m

The underspend relates to high staff turnover due to employees gaining experience and moving on to posts within the council for promotional purposes.

### 2.2.4 Tourism & Twinning. Underspend £0.057m.

The underspend is due to a vacancy which has now been filled. The full year effect will eliminate this underspend in future years.

### 2.2.5 Heritage. Overspend £0.063m.

The overspend is due mainly to the Environmental Studies Service which was allocated a budget saving of £0.120m in 2018/19 that has not yet been fully achieved.

## 2.3 Budget Savings

Budget reductions totaling £0.760m were allocated for the year.

It is forecast that £0.760m of savings will have been achieved by the year-end. There are £0.120m of savings identified in the previous year for the Environmental Studies Service of which £0.034m was achieved.

The table below shows performance against the target.

Identified Savings Initiatives	Budget Reduction Amount	Forecast to be Achieved by the end of 2019-20	(Shortfall)/ Additional Savings Achieved
	£m	£m	£m
Call Derbyshire - Staffing	0.135	0.135	0.000
Policy - Staffing	0.100	0.100	0.000
Communications - Advertising Income	0.075	0.075	0.000
Libraries HQ ICT	0.040	0.040	0.000
Mobile Libraries	0.050	0.050	0.000
Materials Fund	0.140	0.140	0.000
Library Service - Reduction in Hours	0.134	0.134	0.000
<b>Total of Identified Savings Initiatives</b>	<b>0.674</b>	<b>0.674</b>	<b>0.000</b>
Shortfall/(Surplus) of Identified Savings	0.086	0.086	0.000
<b>Total Savings Target</b>	<b>0.760</b>	<b>0.760</b>	<b>0.000</b>

Budget Reductions	£m
Prior Year B/f	0.245
Current Year	0.515
<b>Total Savings Target</b>	<b>0.760</b>

## 2.4 Growth Items and One-Off Funding

The portfolio received the following additional budget allocations in 2019-20:

### 2.4.1 Thriving Communities £0.368m (on going)

Funding to concentrate on three priorities in respect of rolling out the Council Plan commitment across Derbyshire: radically reshaping demand, unlocking community potential and creating an alliance for work and skills. This is to replace one off funding from reserves and is due to be spent in year.

### 2.4.2 Enterprising Council £0.094m (ongoing)

Support for this programme of transformational change, which will affect the whole organization and is a Council Plan commitment. It is expected that £0.094m will be spent in year.

### 2.4.3 Community Managed Libraries - £0.742m (one off)

Funding for the Council Plan commitment to introduce community managed libraries over the next 5 years.

## 2.5 Risks

No quantifiable risks identified.

## 2.6 Earmarked Reserves

Earmarked reserves totaling £3.206m are currently held to support future expenditure. Details of these reserves are as follows:

	<b>Balance at 31.10.2019 £</b>
<b>Policy &amp; Research</b>	
- Thriving Communities Initiative	5,376
- Performance Management	133,460
- Customer Segmentation	80,000
- Speech recognition	100,000
- GIS	35,000
- Action Grants	392,680
- Money Matters	27,000
<b>Strategic Policy Underspends</b>	
- Call Derbyshire - service improvement	201,000
- Web Chat solution	12,000
- Self Service Design templates	14,010
- Replacement social media platform	25,000
- Channel Shift	137,728
- Print & Design solution - Panacea	17,747
- Action Grant Publicity	18,969
- Thriving Communities Initiative	20,000
- Digital Developer Training	21,000
- Armed Forces Covenant	12,500
Partnership Forum	29,007
Arts Partnership	66,559
Library Strategy Implementation	428,645
Museum Acquisitions	30,924
EM RR - Made in Derbyshire	45,500
County Records	48,779
Paul Mellon Reserve	7,343
Arts Council	84,560
Proceeds Sale of Mobile Libraries	37,600
Digital Exclusion	21,000

Matinee - Paul Hamlym Foundation	57,747
New Burdens	71,612
Literature Development	2,806
Community Managed Libraries	742,000
Creswell Crags	36,000
Derwent Valley Mills World Heritage Site	192,000
D2N2 Visitor Economy	50,000
<b>Total</b>	<b>3,205,552</b>

### **3 Financial Considerations**

As detailed in the report.

### **4 Other Considerations**

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality of opportunity; and environmental, health, human resources, property, social value and transport considerations.

### **5 Key Decision** No.

### **6 Call-In**

Is it required that call-in be waived in respect of the decisions proposed in the report? No.

### **7 Background Papers**

Held on file within the CCP Department. Officer contact details – Claire Bell, extension 38756.

### **8 Officers' Recommendation**

That the Cabinet Member notes the report.

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Executive Director  
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Director of Finance and ICT