



**FOR PUBLICATION**

**DERBYSHIRE COUNTY COUNCIL**

**CABINET**

**13 January 2022**

**The Forward Plan**

**Report of the Managing Director**

**(Corporate Services & Budget)**

**1. Divisions Affected**

1.1 County-wide

**2. Key Decision**

2.1 This is not a Key Decision

**3. Purpose**

3.1 To present the Executive's Forward Plan for the period 1 February – 31 May 2022 and provide an opportunity for Cabinet to comment on future decisions for inclusion in the forthcoming Forward Plan.

**4. Information and Analysis**

4.1 An independent review of the Council's Scrutiny function was undertaken in 2020 by the Centre for Governance and Scrutiny. The report commented upon several areas, including the proposal for a Forward Plan which looks to the future, for a period longer than the statutory requirement.

- 4.2 It was believed that such a Forward Plan would enable the four Improvement and Scrutiny Committees to prepare better informed work programmes. This will equally apply to the work programme of the new Improvement and Scrutiny Committee – Climate Change, Biodiversity and Carbon Reduction.
- 4.3 It has been agreed that a four-month rolling Forward Plan be considered by CMT and then by Cabinet monthly. This approach should improve planning and horizon-scanning.
- 4.4 In the interests of effective coordination and public transparency, the Forward Plan includes any item that is likely to require an Executive decision of Cabinet or Cabinet Member whether a key decision or not. The Forward Plan covers the forthcoming 4 months and will be updated on a rolling monthly basis. All items have been discussed and approved by the Corporate Management Team.
- 4.5 The Forward Plan is ultimately the responsibility of the Leader and Cabinet as it contains executive business due for decision. A copy of the Forward Plan covering the period 1 February – 31 May 2022 is attached at Appendix 2. This document will be published on 12 January to comply with the requirements to give 28 days' notice of key decisions to be considered at the 10 February 2022 Cabinet meeting.

## **5. Consultation**

- 5.1 There is no requirement to consult in relation to the preparation of the Forward Plan.

## **6. Alternative Options Considered**

- 6.1 Cabinet could decide not to agree with any of the items that are suggested for inclusion in the Plan. This would then be referred to the Corporate Management Team.
- 6.2 Cabinet could decide to move the date for consideration of any item provided the requirement to give at least 28 days' notice of a key decision is met.

## **7. Implications**

- 7.1 Appendix 1 sets out the relevant implications considered in the preparation of the report.

## **8. Background Papers**

8.1 The Scrutiny Review 2020.

## **9. Appendices**

9.1 Appendix 1 - Implications

9.2 Appendix 2 - The Forward Plan for the period 1 February 2022 to 31 May 2022

## **10. Recommendation**

10.1 That Cabinet notes the contents of the Forward Plan attached at Appendix 2 and comments on future decisions for inclusion in the Forward Plan, where appropriate.

## **11. Reasons for Recommendation**

11.1 To promote the items that are due for decision by Derbyshire County Council's Executive during the forthcoming four-month period.

11.2 Whilst the Forward Plan cannot be an exhaustive list of all future decisions, to ensure as far as possible that the Forward Plan gives an indication of those decisions which it is known the executive will need to consider in the coming period and can therefore be used as a planning tool for managing the work programme of the executive and Improvement and Scrutiny Committees.

## **12. Is it necessary to waive the call-in period?**

12.1 No

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## **Implications**

### **Financial**

1.1 None directly arising from this report.

### **Legal**

2.1 The Council is required by law to give to give 28 days' notice of key decisions that are scheduled to be taken by the Executive. A key decision is one which is financially significant, in terms of spending or savings, for the service or function concerned (more than £500,000), or which will have a significant impact on communities, in two or more divisions in the County. This legal obligation is discharged by including the necessary information in the 'Forward Plan'.

2.2 There is no legal requirement to have a four-month rolling Forward Plan, however it is good practice to do so to support effective work programmes for the executive and scrutiny functions.

### **Human Resources**

3.1 None directly arising from this report.

### **Information Technology**

4.1 None directly arising from this report.

### **Equalities Impact**

5.1 None directly arising from this report.

### **Corporate objectives and priorities for change**

6.1 The Forward Plan will include future decisions which support the Council's corporate objectives and delivery of the Council Plan priorities and deliverables.

### **Other (for example, Health and Safety, Environmental Sustainability, Property and Asset Management, Risk Management and Safeguarding)**

7.1 None directly arising from this report.



## **FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 FEBRUARY TO 31 MAY 2022**

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

- (1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or
- (2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment
Councillor Kewal Athwal	Cabinet Member for Highways Assets and Transport
Councillor Julie Patten	Cabinet Member for Children's Services and Safeguarding
Councillor Alex Dale	Cabinet Member for Education

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available please email Democratic Services at [democratic.services@derbyshire.gov.uk](mailto:democratic.services@derbyshire.gov.uk)

Subject: Proposal to support submission of a Full Business Case to create an East Midlands Freepoint - EXEMPT

Is this a key decision?	Yes
Date notice of key decision published	5 November 2021
Date decision to be made	13 January 2022 *deferred*
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Executive Director – Place
Lead Officer	Joe Battye Email: <a href="mailto:joe.battye@derbyshire.gov.uk">joe.battye@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Places

Subject: Procurement of Nicotine Replacement Therapy Contract - EXEMPT

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Director of Public Health
Lead Officer	Ruth Shaw Email: <a href="mailto:ruth.shaw@derbyshire.gov.uk">ruth.shaw@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Health

Subject: Second Homes

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Adult Care
Documents to be submitted to the decision maker	Executive Director – Adult Social Care & Health
Lead Officer	Sue Whetton Email: <a href="mailto:sue.whetton@derbyshire.gov.uk">sue.whetton@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People

Subject: Assistive Technology Service

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Adult Care

Documents to be submitted to the decision maker Lead Officer	Executive Director – Adult Social Care & Health  Olu Ogunbuyide Email: <a href="mailto:Olu.ogunbuyide@derbyshire.gov.uk">Olu.ogunbuyide@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People

Subject: Gender Pay Gap Report

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	10 February 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget
Documents to be submitted to the decision maker Lead Officer	Managing Executive Director  Scott Davis – HR Consultant Email: <a href="mailto:scott.davis@derbyshire.gov.uk">scott.davis@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Reimbursement of stop smoking pharmacotherapy costs

Is this a key decision?	Yes
Date notice of key decision published	20 October 2021
Date decision to be made	10 February 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker Lead Officer	Report of the Director of Public Health  Hayley Gleeson e-mail <a href="mailto:hayley.gleeson@derbyshire.gov.uk">hayley.gleeson@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Health

Subject: The Early Help Transition Team – Future Model of delivery - EXEMPT

Is this a key decision?	Yes
Date notice of key decision published	5 November 2021
Date decision to be made	10 February 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Children's Services
Documents to be submitted to the decision maker Lead Officer	Report of the Executive Director – Children's Services Chris Caley Email: <a href="mailto:chris.caley@derbyshire.gov.uk">chris.caley@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People

Subject: Day Opportunities

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022

Decision maker	Cabinet
Relevant Cabinet portfolio	Adult Care
Documents to be submitted to the decision maker	Report of the Executive Director – Adult Social Care & Health
Lead Officer	Linda Elba-Porter
	Email: <a href="mailto:linda.elba-porter@derbyshire.gov.uk">linda.elba-porter@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People

Subject: Climate Change Projections, Risk and Adaptation

Is this a key decision?	Yes
Date notice of key decision published	15 September 2021
Date decision to be made	10 February 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Executive Director – Adult Social Care & Health
Lead Officer	Caroline Toplis – Programme Manager – Climate Change
	e-mail <a href="mailto:caroline.toplis@derbyshire.gov.uk">caroline.toplis@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Construction and Property Maintenance Delivery

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Corporate Services & Budget
Documents to be submitted to the decision maker	Managing Director
Lead Officer	Stuart Knight – Interim Property Manager
	e-mail <a href="mailto:stuart.knight@derbyshire.gov.uk">stuart.knight@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Approval of the Derbyshire Sexual Health Service within a Section 75 for implementation April 2022

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 February 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Director of Public Health
Lead Officer	Ellen Langton
	Email: <a href="mailto:ruth.shaw@derbyshire.gov.uk">ruth.shaw@derbyshire.gov.uk</a>



Improvement and Scrutiny Committee      Health

Subject: Quarter 3 Council Plan Performance and budget update

Is this a key decision?	Yes
Date notice of key decision published	13 May 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Managing Executive Director and Director of Finance & ICT
Lead Officer	Emma Alexander – Managing Executive Director e-mail <a href="mailto:emma.alexander@derbyshire.gov.uk">emma.alexander@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Council Plan Refresh 2022-23

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Laura Howe Email: <a href="mailto:laura.howe@derbyshire.gov.uk">laura.howe@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Departmental Service Plans

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Strategic Leadership, Culture, Tourism & Climate Change
Documents to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Laura Howe Email: <a href="mailto:laura.howe@derbyshire.gov.uk">laura.howe@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Proposed increase in the price of school meals

Is this a key decision?	No
Date notice of key decision published	n/a
Date decision to be made	10 March 2022
Decision to be taken by	Cabinet

Relevant Cabinet portfolio	Children's Services & Safeguarding
Documents to be submitted to the decision maker	Report of the Executive Director – Children's Services
Lead Officer	Kate Evans Email: <a href="mailto:kate.evans@derbyshire.gov.uk">kate.evans@derbyshire.gov.uk</a>

Improvement and Scrutiny Committee	People
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Subject: The Derbyshire Bus Enhanced Partnership Plan and Scheme

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 March 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Highways Assets & Transport
Documents to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Chris Hegarty – Project Manager Email: <a href="mailto:chris.hegarty@derbyshire.gov.uk">chris.hegarty@derbyshire.gov.uk</a>

Improvement and Scrutiny Committee	Places
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Subject: Localities Programme 2022-23 to 2024-25

Is this a key decision?	Yes
Date notice of key decision published	15 December 2021
Date decision to be made	10 March 2022
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Health & Communities
Documents to be submitted to the decision maker	Report of the Director of Public Health
Lead Officer	Ellen Langton Email: <a href="mailto:ellen.langton@derbyshire.gov.uk">ellen.langton@derbyshire.gov.uk</a>

Improvement and Scrutiny Committee	Health
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Subject: Central School Services Block and Pupil Growth Fund Settlement 2022-23

Is this a key decision?	Yes
Date notice of key decision published	20 October 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Education
Documents to be submitted to the decision maker	Joint report of the Executive Director for Children's Services and Director of Finance & ICT
Lead Officer	Shelley Kerslake – Senior Business Partner (Children's Services) Email: <a href="mailto:Shelley.Kerslake@derbyshire.gov.uk">Shelley.Kerslake@derbyshire.gov.uk</a>

Improvement and Scrutiny Committee	Resources
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Subject: Early Years Block Funding Settlement 2022-23

Is this a key decision?	Yes
Date notice of key decision published	20 October 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Education
Documents to be submitted to the decision maker	Joint report of the Executive Director for Children's Services and Director of Finance & ICT
Lead Officer(s)	Shelley Kerslake – Senior Business Partner (Children's Services) Email: <a href="mailto:Shelley.Kerslake@derbyshire.gov.uk">Shelley.Kerslake@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: High Needs Block Funding Settlement 2022-23

Is this a key decision?	Yes
Date notice of key decision published	20 October 2021
Date decision to be made	10 March 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Education
Documents to be submitted to the decision maker	Joint report of the Executive Director for Children's Services and Director of Finance & ICT
Lead Officer(s)	Shelley Kerslake – Senior Business Partner (Children's Services) Email: <a href="mailto:Shelley.Kerslake@derbyshire.gov.uk">Shelley.Kerslake@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	Resources

Subject: Levelling Up

Is this a key decision?	Yes
Date notice of key decision published	5 November 2021
Date decision to be made	7 April 2022
Decision maker	Cabinet
Relevant Cabinet portfolio	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Documents to be submitted to the decision maker	Executive Director for Children's Services
Lead Officer	Iain Peel Email: <a href="mailto:iain.peel@derbyshire.gov.uk">iain.peel@derbyshire.gov.uk</a>
Improvement and Scrutiny Committee	People