



FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 DECEMBER 2024 TO 31 MARCH 2025

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

(1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or

(2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/ county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Charlotte Cupit	Cabinet Member for Highways Assets and Transport
Councillor Alex Dale	Cabinet Member for Education
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Julie Patten	Cabinet Member for Children and Families
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker.

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available, please email Democratic Services on democratic.services@derbyshire.gov.uk

December

Subject: Derbyshire County Council Climate Adaptation Reporting to Defra

To consider and approve the report prepared for submission to the Department for Environment, Food and Rural Affairs as part of the local authority climate change adaptation pilot reporting process. The report sets out the key climate change risks facing the Council's functions and provides a high-level adaptation and implementation plan.

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Caroline Toplis Caroline.Toplis@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Local Authority Pilot Climate Change Adaptation Reporting to Defra

To provide information on the work carried out across the Council on climate change adaptation and seek approval from Cabinet to submit a summary report to Defra as part of the Local Authority Adaptation Reporting process.

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Caroline Toplis, Joanna Jackson Caroline.Toplis@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Active Travel England Grant Acceptance and Proposed Spend Programme

To seek Cabinet approval to formally accept the 2024-2025 Active Travel Capability Fund grant of £427,056.00 provided under Section 31 of the Local Government Act, 2003 to support the active travel master planning programme.

To seek Cabinet's approval to launch a range of public engagement activity to further develop the Active Travel Master programme.

To seek Cabinet's approval to delegate to the Executive Director - Place, in association with the Cabinet Member for Infrastructure and Environment, the authority to amend or modify the Active Travel Masterplan programme as required, if it remains consistent with the Council's objectives.

To seek Cabinet's approval to delegate authority to award future contracts following procurement activities referenced in this report to the Executive Director - Place, in consultation with the Cabinet Member for Infrastructure and Environment.

That Cabinet notes the completion of the DVT feasibility study and approve the forward plan for future development of the trail as detailed in this report.

Is this a key decision?	Yes
Date decision to be made	9 January 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Alan Marsden, Daniel McCrory Joanna.Jackson@derbyshire.gov.uk, Alan.Marsden@derbyshire.gov.uk, daniel.mccrory@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Report Seeking Approval to Procure Projects in Addition to the Latest Departmental Forward Plan – Highways Depots

This report is seeking to obtain permission to procure a project that was not included in the latest 2023-2024 Departmental Forward Plan - to undertake a programme of maintenance work to the five Council Highways depots located throughout the County.

This approval will allow Award of Contract to be approved by the Executive Director, in line with the Council's Financial Regulations and the Scheme of Delegation.

Is this a key decision?	Yes
Date decision to be made	5 December 2024

Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Max Adams Joanna.Jackson@derbyshire.gov.uk, max.adams@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Treasury Management Mid-Year Report 2024-25

To provide Cabinet with details of Treasury Management activities during the first half of 2024-25 and to indicate the Council's compliance with the prudential indicators set by Council at its meeting of 14 February 2024, in accordance with the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition.

Is this a key decision?	No
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director of Finance
Lead Officer	Eleanor Scriven Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Capital budget monitoring and forecast as at Quarter 2 2024-25

To inform cabinet on the position of the Capital Programme at 30.09.2024

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Pam Taylor

Improvement and Scrutiny Committee

Pam.Taylor@derbyshire.gov.uk

Resources

Subject: CST156 - Supply of Network Equipment Support & Maintenance

Contract extension for Supply of Network Equipment Support & Maintenance

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Tony Bish tony.bish@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: CST157 - Supply of a Wider Area Network

Supply of a Wider Area Network

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Tony Bish tony.bish@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: CST177 Microsoft Unified Support

Support for the Microsoft Estate

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Tony Bish tony.bish@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Performance Monitoring and Budget Monitoring/Forecast Outturn 2024-25 Quarter 2

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2024-25, as at 30 September 2024 (Quarter 2).

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director of Finance, Managing Director
Lead Officer	Esther Croll, Samuel Holmes, Matthew Walters, Heather Green, Eleanor Scriven Esther.Croll@derbyshire.gov.uk, Samuel.Holmes@derbyshire.gov.uk, Matthew.Walters@derbyshire.gov.uk, Heather.Green@derbyshire.gov.uk, Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Pre-approval for award of the Council's Insurance contract in 2025

To advise Cabinet about the timetable for awarding the Council's new insurance contract from 1 July 2025. To seek pre-approval authority for the Director of Finance

to award the contract in June 2025.

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director of Finance, Executive Director - Corporate Services and Transformation
Lead Officer	Tony Kearsey, Hazel Coates Tony.Kearsey@derbyshire.gov.uk, Hazel.Coates@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Design Services for Disabled Facilities Grants (DFGs) Consultation Response and Recommendations for the Future

Cabinet are asked to review the outcome of the Public Consultation and Equality Impact Analysis and agree recommendations on a future course of action.

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Diana Higton, Colin Selbie Diana.Higton@derbyshire.gov.uk, Colin.Selbie@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Community Safety Agreement

To inform Cabinet and The Council of the delivery of the Derbyshire Community Safety Agreement (2024 - 2027)

Is this a key decision?	No
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet

Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Tanya Hawkins, Christine Flinton Tanya.Hawkins@derbyshire.gov.uk, Christine.Flinton@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Preparation of Budget 2025-26

To seek Cabinet approval for the proposed timetable for the Council's 2025-26 budget preparation and procedures and the associated consultation arrangements.

Is this a key decision?	No
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director of Finance
Lead Officer	Eleanor Scriven Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Children's Services SEND Capital Budget (High Needs Provision Capital) Allocations

To seek approval for allocations from the Children's Services SEND Capital allocation

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Education
Document to be submitted to the decision maker	Report of the Executive Director - Children's Services
Lead Officer	Nicola Ward Nicola.Ward@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Signing of the Statements of Common Ground for the Derbyshire and Derby Minerals Local Plan

To seek the Cabinet Member's approval for the Statements of Common Ground relating to the Derbyshire and Derby Minerals Local Plan to be signed by the Cabinet Member, on behalf of the County Council.

Is this a key decision?	Yes
Date decision to be made	5 December 2024
Decision to be taken by	Cabinet Member for Infrastructure and Environment
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Steven Buffery Joanna.Jackson@derbyshire.gov.uk, Steven.Buffery@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

January 2025

Subject: Localities Annual Grant

Seek approval from Cabinet Member for the annual localities grant following the 5 year approval.

Is this a key decision?	No
Date decision to be made	6 January 2025
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Luan Wilde Luan.Wilde@derbyshire.gov.uk
Improvement and Scrutiny Committee	

Subject: Recovery from Alcohol and Drug Dependence Grants 2025/2026

To agree the award of grants up to a total of £0.200m for a period of one year to 5 organisations for recovery from alcohol and drug dependence and to agree the award of a grant up to £5,000 to fund the Growing Recovery in Derbyshire (GRID) website to ensure the website continues to be hosted and maintained by the designers for a period of two years.

Is this a key decision?	No
Date decision to be made	28 January 2025
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Katie Dennis katie.dennis@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Derbyshire County Council Climate Change Strategy: Annual Review of Progress (2024)

To provide an annual summary of progress against delivery of the Derbyshire County Council Climate Change Strategy: Achieving Net Zero (2021-2025) and the Council's net zero targets.

Is this a key decision?	No
Date decision to be made	9 January 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Caroline Toplis, Joanna Jackson Caroline.Toplis@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Revised Public Library Strategy

To inform Cabinet of the outcome of the public consultation on the Draft Library Strategy and seek Cabinet approval for the adoption and implementation of the Revised Library Strategy to provide a sustainable, comprehensive and efficient public library service, as required by the Public Libraries and Museums Act 1964.

Is this a key decision?	Yes
Date decision to be made	9 January 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Robert Clayton Joanna.Jackson@derbyshire.gov.uk, Robert.Clayton@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Adoption of Library Strategy

To seek Cabinet approval for the revised Library Strategy following public consultation.

Is this a key decision?	Yes
Date decision to be made	9 January 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Robert Clayton Joanna.Jackson@derbyshire.gov.uk, Robert.Clayton@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Council Plan and Departmental Service Plans 2025-2029

To consider and approve the new Council Plan and Departmental Service Plans for 2025-2029 including Commercial Pipeline of Procurement

Is this a key decision?	Yes
Date decision to be made	30 January 2025
Decision to be taken by	Cabinet

Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Esther Croll, Matthew Walters, Laura Howe Esther.Croll@derbyshire.gov.uk, Matthew.Walters@derbyshire.gov.uk, Laura.Howe@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Internal Audit Charter

To inform Members of the review and update to the Internal Audit Charter.

Is this a key decision?	No
Date decision to be made	9 January 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director of Finance
Lead Officer	Mark Lunn mark.lunn@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

February 2025

Subject: 0-19 Public Health Nursing Service Transformation Project Phase 2

Following the public consultation exercise in Aug/Sept 2024 this report will present the findings from the consultation and seek approval to proceed with Phase 2 proposals in light of the recommendations in the report

Is this a key decision?	Yes
Date decision to be made	20 February 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities

Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Jamie Dix, Ellen Langton Jamie.Dix@derbyshire.gov.uk, Ellen.Langton@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Public Health Strategic Plan

To inform Cabinet of the Public Health strategy 2024-2027 and to note the publication of the strategy

Is this a key decision?	No
Date decision to be made	20 February 2025
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Hayley Gleeson Hayley.Gleeson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

March 2025