



FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2023 TO 29 FEBRUARY 2024

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

(1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or

(2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/ county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Charlotte Cupit	Cabinet Member for Highways Assets and Transport
Councillor Alex Dale	Cabinet Member for Education
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Julie Patten	Cabinet Member for Children and Families
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker.

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available, please email Democratic Services on democratic.services@derbyshire.gov.uk

November

Subject: Nominations of Local Authority Governors

To ask the Cabinet member to confirm the nominations of persons to serve as local authority school governors.

Is this a key decision?	No
Date decision to be made	7 November 2023
Decision to be taken by	Cabinet Member for Education
Relevant Cabinet portfolio	Cabinet Member for Education
Document to be submitted to the decision maker	Report of the Executive Director - Children's Services
Lead Officer	Maria Thomas Maria.Thomas@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Performance and Budget Monitoring Q2 (July-Sept 23)

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2023-24 as at 30 September (Quarter 2)

Is this a key decision?	No
Date decision to be made	23 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Eleanor Scriven, Samuel Holmes, Louise Scholes Eleanor.Scriven@derbyshire.gov.uk, Samuel.Holmes@derbyshire.gov.uk, Louise.Scholes@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: East Midlands Combined County Authority Financial Arrangements

For DCC as accountable body, to approve funding received on behalf of the EMMCA and to delegate to the Director of Finance & ICT any future grants received in this financial year

Is this a key decision?	Yes
Date decision to be made	23 November 2023

Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Sarah Wainwright sarah.wainwright@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Provision of Insurance Services Tender

To consider and approve the approach to tendering of insurance services for the 2024 insurance renewal

Is this a key decision?	Yes
Date decision to be made	23 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT, Executive Director - Corporate Services and Transformation
Lead Officer	Naomi Bailey naomi.bailey@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Approval of the ICT & Digital Strategy

To seek approval of the ICT & Digital Strategy for the Council

Is this a key decision?	No
Date decision to be made	23 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Stephen Oxley, Sue Pilgrim Stephen.Oxley@derbyshire.gov.uk, Sue.Pilgrim@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Acceptance of Low Emission Vehicle Infrastructure (LEVI) Funding from the Department for Transport

To seek Cabinet approval to accept the Low Emission Vehicle Infrastructure (LEVI) grant funding awarded by the Department for Transport for £7,308,000.

Is this a key decision?	Yes
Date decision to be made	23 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Daniel McCrory Joanna.Jackson@derbyshire.gov.uk, daniel.mccrory@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

December

Subject: Library Strategy Refresh Framework

To seek Cabinet approval of the Library Strategy Refresh Framework.

Is this a key decision?	No
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Michelle Parker, Joanna Jackson Michelle.Parker@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Derbyshire Makes, the Derbyshire Festival of Making: Approval of Delivery Plan, including a Range of Procurement and Funding Methods

To set out the expected activities and methods of delivery for Derbyshire Makes.

Is this a key decision?	Yes
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Alison Foote, Joanna Jackson Alison.Foote@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Statutory Guidance on CCTV Installation in Taxis and Private Hire Vehicles – Impact on Council Contracted Services

To update Cabinet on the new requirement for CCTV to be installed in taxis and private hire vehicles, which will impact on children and vulnerable adults who are transported on Council contracts to educational settings and adult day services. To recommend that the Council supports the implementation of the new requirement, initially for North East Derbyshire and Bolsover District Councils who are implementing currently, but subsequently for other licensing authorities, whilst complying with data protection legislation and the rights of individuals.

Is this a key decision?	Yes
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Deborah Oddy Joanna.Jackson@derbyshire.gov.uk, Deborah.Oddy@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Update on the Preparation of a New Local Transport Plan

To update Cabinet on the preparation of a new Local Transport Plan for the East Midlands Combined County Authority Area and seek approval to carry out public

engagement and consultation to inform Plan development.

Is this a key decision?	Yes
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Alan Marsden, Joanna Jackson Alan.Marsden@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Opportunities for the Potential Relocation of Clay Cross and Staveley Libraries - Public Consultation Results

To inform Cabinet of the results of the public consultation on the opportunities presented by the Town Deal programmes to support wider ambitions and improvements to Library Services.

Is this a key decision?	Yes
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Michelle Parker, Joanna Jackson Michelle.Parker@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: VCS Infrastructure Provision 2024-25

To update Cabinet on the progress of the funding approach to Voluntary and Community Sector (VCS) infrastructure provision and to seek approval to secure VCS infrastructure grants for a period of twelve months from 1 April 2024 to 31 March 2025.

Is this a key decision?	Yes
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Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Jodie Harrison, Rob Lowe Jodie.Harrison@derbyshire.gov.uk, robert.lowe@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Interim Grant for Befriending Services

To request Cabinet Member's approval to:

- Provide grant funds to the nine organisations that currently provide eleven befriending services for a period of up to 1 year from 1 April 2024 to 31 March 2025 as set out in this report. The total sum being funded through these grants is £160,652.

Is this a key decision?	No
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet Member for Adult Care
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Phil Wall Phil.Wall@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Provision of BME Community Support and Consultation Services 2024-25

To provide an update on progress to review BME community support and consultation services and request approval to provide grant funding for a period of up to one year.

Is this a key decision?	Yes
Date decision to be made	11 December 2023
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation

Lead Officer	Jodie Harrison Jodie.Harrison@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Vaccination Engagement Creswell and South Normanton (Covid-19 and Flu)

Approval of grant funding

Is this a key decision?	No
Date decision to be made	18 December 2023
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Iain Little, Claire Jones iain.little@derbyshire.gov.uk, claire.jones@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

January

Subject: Provision of Adult Integrated Substance Misuse Treatment Services: Additional Funding for Buprenorphine

To seek approval to allocate additional funding to Derbyshire Healthcare Foundation Trust for the adult integrated substance misuse treatment service for increased costs related to Buprenorphine for the financial year 2023/24

Is this a key decision?	No
Date decision to be made	8 January 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Katie Dennis, Tanya Nolan katie.dennis@derbyshire.gov.uk, Tanya.Nolan@derbyshire.gov.uk

Subject: Development of a Physical Activity Partnership update and approval of approach

To update Cabinet on the progress on the development of the physical activity partnership and approve the agreed approach

Is this a key decision?	Yes
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Rachel Green, Angela Kirkham (Health Improvement Practitioner), Adam Norris Rachel.Green@derbyshire.gov.uk, angela.kirkham2@derbyshire.gov.uk, Adam.Norris@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Localities and Place Community Health and Wellbeing Programme 2024-2029

This report seeks Cabinet approval for the continuation of funding to support the Public Health Localities Programme and approach across the County for five years from 1 April 2024.

Is this a key decision?	No
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Luan Wilde Luan.Wilde@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Reviewing the scope of the Derbyshire Discretionary Fund

To seek approval from Cabinet to engage in consultation on the future scope of the Derbyshire Discretionary Fund

Is this a key decision?	Yes
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Lois Race, Vicky Smyth Lois.Race@derbyshire.gov.uk, Vicky.smyth@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Derbyshire County Council Climate Change Strategy: Annual Review of Progress

For Cabinet to consider the progress being made with regards to delivery of the Council's Climate Change Strategy and the associated net zero targets.

Is this a key decision?	No
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Caroline Toplis Caroline.Toplis@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Recovery from Alcohol and Drug Dependence Grant

To seek approval for the award of funding to organisations from the Recovery from Alcohol and Drug Dependence Grant

Is this a key decision?	No
Date decision to be made	22 January 2024
Decision to be taken by	Cabinet Member for Health and Communities

Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Gillian Quayle, Victoria Clarke gillian.quayle2@derbyshire.gov.uk, Victoria.Clarke@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Strengthen Digital Support in Derbyshire

To seek approval to grant fund Digital Support in Derbyshire to strengthen community based digital inclusion work

Is this a key decision?	No
Date decision to be made	22 January 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Adam Norris, Claire Burnage, Greg Stenson Adam.Norris@derbyshire.gov.uk, Claire.Burnage@derbyshire.gov.uk, Greg.Stenson@derbyshire.gov.uk
Improvement and Scrutiny Committee	

February

Subject: Approval of the 2024-25 Strategic Plan and Budget

Approval of the Council Budget, Council Plan, Departmental Service Plans and Commercial Pipeline for 2024-25

Is this a key decision?	Yes
Date decision to be made	22 February 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change

Document to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Laura Howe, Esther Croll, Matthew Walters Laura.Howe@derbyshire.gov.uk, Esther.Croll@derbyshire.gov.uk, Matthew.Walters@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

March

Subject: Performance Monitoring and Budget Monitoring/Forecast Outturn 2023-24 as at Quarter 3 (30 December 2023)

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2023-24, as at 30 December 2023 (Quarter 3).

Is this a key decision?	No
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Samuel Holmes, Louise Scholes, Eleanor Scriven Samuel.Holmes@derbyshire.gov.uk, Louise.Scholes@derbyshire.gov.uk, Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources